United States Department of State



Foreign Affairs Handbook

4 FAH-3 – Financial Management Procedures Handbook

Change Transmittal: FMP-29 **Date:** February 17, 2005

4 FAH-3 H-110 BUDGETING

4 FAH-3 H-120 BUDGET EXECUTION

Changes

- 1. This Change Transmittal issues updates throughout both subchapters:
 - **4 FAH-3 H-111**—Definitions were placed in alphabetical order per 2 FAH-1.
 - 4 FAH-3 H-111—Paragraph "e" contains new material.
 - 4 FAH-3 H-112.1—Added paragraph "c."
 - **4 FAH-3 H-113**—Added new titles and material throughout this entire section.
 - **4 FAH-3 H-113.4-3**—Added paragraph "d."
 - **4 FAH-3 H-114.1-1c**—Material was moved from 4 FAH-3 H-114.2-3 and placed in this section.
 - 4 FAH-3 H-114.2-1—Added new title.
 - 4 FAH-3 H-114.2-2—Added new title.
 - **4 FAH-3 H-120**—Bureau name was changed from Financial Management and Policy, Budget Planning (FMP/BP) to Office of State Programs, Operations and Budget (RM/BP) throughout subchapter.
 - **4 FAH-3 H-122.2-1b**—Moved to subsection 4 FAH-3 H-122.2-2a.

4 FAH-3 H-124.1—Added paragraph "d."

- 2. **Change Transmittal** has replaced the term, Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's Change Transmittal acronym and numerical series remains in place.
- 3. Revisions since the last update appear in italics and dark magenta. Other than formal titles, the italics will be removed the next time the material is updated. Only current changes will appear in italics. Italics provide a historical record of changes.
- 4. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

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- Remove 4 FAH-3 H-110 (TL:FMP-1; 09-30-1994, 11 pages), and insert the revised 4 FAH-3 H-110 (CT:FMP-29, 02-17-2005, 17 pages). Remove 4 FAH-3 H-120 (TL:FMP-1; 09-30-1994, 7 pages), and insert the revised 4 FAH-3 H-120 (CT:FMP-29, 02-17-2005, 8 pages).
- 2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:FMP-29, and initial.

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(RM/FPRA/FPMC)